

SAN JACINTO COLLEGE DISTRICT
Board of Trustees Retreat Minutes
April 21, 2015

Members Present: Marie Flickinger, Brad Hance, Dan Mims, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson

Others Present: Brenda Hellyer, Bryan Jones, Ken Lynn, Mandi Reiland, Frank Rizzo, Ron Rucker, Steve Trncak, Laurel Williamson

I. The meeting was called to order at 3:35 p.m. by Dan Mims.

II. Update on 2015 Building Program

- a. As a follow-up to the last retreat, a question was raised about enrollment trends. Brenda provided a handout on degrees and certificates awarded from 2006-07 (2,805 awarded) to 2013-14 (5,190 awarded); this increase supports the College's focus on completion. Additionally, graphs on contact hours and headcount were presented. Contact hours and head count for 2006-2007 were 10.3 million and 33,371 compared to a high in 2010-11 at 12.7 million and 41,030. For academic year 2013-2014, we ended at contact hours of 12.1 million and headcount of 40,347. A question was asked about increases in personnel head counts and Brenda explained that she is working on an analysis by department. We have continued to look at staffing across all areas of the College in order to achieve the goals of our strategic plan or to address specific strategic issues (i.e. human resources, information technology, police, move away for full-load adjunct, etc.).
- b. Ruede Wheeler asked if distance learning was growing. Brenda responded that it has been growing but she did not have the exact numbers. She will follow-up.
- c. Larry Wilson asked if students are traveling between campuses and if they travel for programs because it appears that students are more mobile. Brenda explained that our past demographic study showed that students were traveling for programs including many coming from outside of our district. We do worry about the barrier posed by the ship channel and if that has an impact on students taking classes between North and Central or from Central and North. We also have concerns that we do not have bus services to any campus other than South. Brenda indicated that the amount of mobility is impacted by financial capability also.
- d. Frank reviewed information on project cost estimates including market data, historical data, and project scope and sizing. It is important to try to estimate the future construction market in developing cost estimates for the 2015 Building Program. Currently, the estimates for new construction are based on \$285 per square foot.
- e. Frank also reviewed the facilities assessment work that has been completed including the facility condition index (FCI) that was calculated on each building (built after 1999) based on the assessments conducted by engineers and architects. The FCI indicates the condition of a building and the amount of maintenance

required to do corrective work, compared to, building a new facility. The FCI focuses strictly on physical condition of a facility and does not take into account, strategic, political, historical, or emotional investment. Examples of FCI and assessment analysis were distributed on Ball Technical and McCollum Administration as examples. There were also discussions around the FCI for Slocomb Auditorium. A major renovation for Slocomb would be \$11 million versus the current plan of \$5 million. Brenda explained that we need to do more work around our long term needs and goals and how those tie to programs at the various campuses and community needs.

- f. There was a discussion around the tunnel renovations at North Campus which are related to utility infrastructure. The current estimate is for a complete new system but a study needs to be conducted on other options that may be available.
- g. There was also discussion around outreach in more of our communities such as North Pasadena. Brenda explained that we are having conversations with some of the non-profit organizations to better understand how we can increase our outreach and connection to our community. Brenda is specifically interested in those who do not attend college right out of high school, first generation to college, and first generation to the country. Larry Wilson also recommended that we talk with the Salvation Army. Ruede Wheeler emphasized the need to address all of our districts and not just one. Brenda agreed and said she was trying to address the largest area first but was looking at a variety of options.
- h. Brenda explained that more work is needed to be done to address space for support areas such as Laurel Williamson's team, information technology and the call center, Foundation, and Marketing. Telecommuting and alternate work schedules are being worked on as well in order to address the impact on facility needs.
- i. Larry Wilson questioned our next steps around maritime expansion. Brenda explained that maritime would only be expanded once we could justify it with enrollment. Our concern is having the land for any future expansion.
- j. Marie Flickinger asked about the Clear Lake property. Brenda stated that we are still working with Exxon Mobil on changes to the restrictions. We are hoping to have significant progress in the next few months.
- k. Larry Wilson asked if we get contact hours from the State for dual credit. Brenda explained that we do unless it is physical education.
- l. There was discussion around expansion for early college high schools to support our independent school districts (ISD). Brenda explained that the model depends on individual school district needs. Pasadena is planning significant expansion in their early college high schools, which we have addressed with classroom needs at Central and South Campus. Sheldon ISD has also indicated interest in a STEM (Science, Technology, Engineering, and Math) early college high school. Ruede Wheeler stated that the ISDs should fund the early college high schools themselves. Dan Mims said that we are really looking at early college high schools as partnerships with both parties benefitting.
- m. Keith Sinor asked what requests were cut from the 2015 building program. Brenda responded that some new building requests were eliminated and as were renovation requests. We have a list that could be shared at our next retreat. These

cuts were a result of limited funds and being able to effectively manage the bond program and the complexity of moves within the campuses.

- n. Discussions were had around Generation Park development, continued growth in Sheldon ISD, and potential future development of another campus by San Jacinto College. Additionally, there were discussions around land constraints at the North Campus.

III. Wrap-up with Summary for Follow-up

- a. Ron would be willing to give a history of how the various campuses of the College evolved. The College district is landlocked so the North end of our taxing district provides the greatest opportunity for growth.
- b. Another retreat will be scheduled to address additional concerns.

IV. Adjournment – 5:18 p.m.