

**San Jacinto College District
Board Meeting Minutes**

March 6, 2017

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, March 6, 2017, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger
Brad Hance
Dan Mims, Chair
John Moon, Jr., Secretary
Keith Sinor, Assistant Secretary
Dr. Ruede Wheeler
Larry Wilson, Vice Chair

Chancellor: Brenda Hellyer

Others Present:

Amy Austin	Allatia Harris	Danny Snooks
Mike Austin	Karen Hattaway	Rob Stanicic
Joshua Banks	Joseph Hebert	Susan Starr
Allen Bourque	Erika Hernandez	Janice Sullivan
Bruce Caldwell	Nico Hovsepian	Susan Temple
Michelle Callaway	Sallie Kay Janes	Atai Trevino
Pam Campbell	Brenda Jones	Steve Trncak
Tyler Cashiola	Ruth Keenan	Jesus Villegas
Rachel Chapa	Ann Kokx-Templet	Wayne Wauters
Jose Cortez	Marco Lozano	Van Wigginton
Jose Cortez Jr.	Floyd McConnell	
Jose Cortez III	Danielle McGrath	
Kayla Cortez	Kevin McKisson	
Teri Crawford	Barbara McLendon	
Suzanne DeBlanc	Kim Miller-Davis	
Vickie Del Bello	Bruce Moore	
Shanna Dement	Catherine O'Brien	
Bill Dowell	Susan Palmer	
Chris Duke	Bill Raffetto	
Kenneth English	Shelley Rinehart	
Maria Fargo	Sandra Ramirez	
Amanda Fenwick	Jennifer Ramsey	
Yvonne Frear	Brian Schneider	
John Grimes	Shanna Schultz	
Anna Guevara	Jill Scott	

Call the Meeting to order:	Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:01 p.m.
Roll Call of Board Members:	Marie Flickinger Brad Hance John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Sallie Kay Janes. The pledges to the American flag and the Texas flag were led by John Moon, Jr.
Special Announcements, Recognitions, and Presentations:	<ol style="list-style-type: none"> 1. Ruth Keenan presented the LBC Terminal check presentation. LBC Terminal representatives present were John Grimes and Bruce Moore. 2. Dr. Brenda Hellyer introduced the San Jacinto College Monument Award recognition. She presented the Institutional Research and Effectiveness Team with their award. Present to accept the award were George Gonzalez, Michelle Callaway, Maria Fargo, and Marco Lozano. Steve Trncak and Rob Stanicic presented the award to the Cornerstone Implementation Team. Present to accept the award were Shanna Dement, Jill Scott, Anna Guevara, Jennifer Ramsey, Vickie Del Bello, Wayne Wauters, Phillip Leteff (not present), Nico Hovsepian, Linh Pham, and Michael Austin. Dr. Bill Raffetto presented to the Student Success Center Advisory Committee. Present to accept the award were Susan Palmer, Karen Hattaway, Kim Miller-Davis, Pat Amezcua (not present), Brian Corbin, Carla Garrett, Jon Nelson, Danielle McGrath, Rachel Chapa, and Erika Hernandez. 3. Dr. Bill Raffetto recognized Floyd McConnell for being named the Texas Intercollegiate Forensic Association Educator of the Year. Previous and current students of Floyd's, Shanna Schultz, Tyler Cashiola, Jesus Villegas, and Atai Trevino, commented on his impact on them. 4. Van Wigginton recognized Yvonne Frear for being named outstanding Alumni for Texas Southern University.
Student Success Presentations:	<ol style="list-style-type: none"> 1. Michelle Callaway presented a report on fall course retention and success rates. 2. Dr. Catherine O'Brien gave an update on the University Center plan.
Communications to the Board:	<ol style="list-style-type: none"> 1. A thank you was sent to the Board from Hilda Boyce, for the plant sent in memory of her mother. 2. A thank you was sent to the Board from Rosemary Morales, for the plant sent in memory of her father.

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board: The following citizen desiring to be heard before the Board spoke for five minutes.

1. Brian Schneider provided comments and concerns regarding the discontinuation of the men’s basketball program.

Dan Mims thanked Mr. Schneider for his comments.

Informative Reports: Dan Mims indicated such reports were in the Board documents.

Motion 9767 Consideration of Approval of Amendment to the 2016-2017 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants Motion was made by Larry Wilson, seconded by Keith Sinor, for Approval of Amendment to the 2016-2017 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9768 Consideration of Approval of a Budget Amendment for Property Tax Revenue, Tuition and Fee Revenue, and Part-time Faculty and Staff Expenditure Motion was made by Dr. Ruede Wheeler, seconded by Marie Flickinger, for Approval of a Budget Amendment for Property Tax Revenue, Tuition and Fee Revenue, and Part-time Faculty and Staff Expenditure.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Consideration of Policy II.A.2000, Policy and Procedure Development, Review, and Revisions – First Reading (Information Only) Informational item on Policy II.A.2000, Policy and Procedure Development, Review, and Revisions – First Reading.

No vote needed.

Motion 9769 Consideration of Approval to Motion was made by John Moon, Jr., seconded by Dr. Ruede Wheeler, for Approval to Modify Incidental & Lab Fees.

Modify Incidental & Lab Fees

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9770
Consideration of
Purchasing
Requests**

Motion was made by Keith Sinor, seconded by Brad Hance, for approval of the purchasing requests.

Purchase Request #1 - Data Cabling and Upgraded Systems Components	\$91,000
Purchase Request #2 - Method of Procurement for 2015 Bond Projects	-
Purchase Request #3 - Apprenticeship Training Services	209,446
Purchase Request #4 Asphalt and Concrete Paving Services	225,000
Purchase Request #5 Lean Six Sigma and Project Management Training Services	100,000
Purchase Request #6 Hamilton G5 Ventilators	77,700
Purchase Request #7 - Cloud Based IT Help Desk Solution	<u>55,500</u>
TOTAL OF PURCHASE REQUESTS	\$758,646

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9771
Consent Agenda**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, to approve the consent agenda.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Adjournment:

Meeting Adjourned at 7:50 p.m.